

EOI NO. -SVC/Admin/canteen/2023-24/
This tender document contains 05 pages.

Dated 19.06.2023



**EXPRESSION OF INTEREST
TO RUN
COLLEGE CANTEEN
at
SRI VENKATESWARA COLLEGE,
UNIVERSITY OF DELHI
Dhula Kuan, Benito Zureza Road
NEW DELHI – 110021**

**SRI VENKATESWARA COLLEGE: NEW DELHI
UNIVERSITY OF DELHI**

NOTICE

EXPRESSION OF INTEREST TO RUN CANTEEN

Sealed Bids are invited from reputed contractors/cafeteria service providers for the provision of cafeteria services in the College Canteen in Sri Venkateswara College, University of Delhi, Delhi 110021 for the students and the staff. The period of proposed contract will be one year.

1. Eligibility Criteria:

- Bidder should have at least 3 years satisfactory experience of providing catering/cafeteria service in hotels/guest houses of reputed training or educational institutes/PSUs/Central/state government. (Please enclose proof).
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- Bidder must have at least enough supervisory staff, in addition to the requisite number of subordinate staff, efficient in managing the provision of canteen service of the College.
- Bidder should not have defaulted/blacklisted/banned for Cafeteria Services from hotels/guest houses of reputed training or educational institutes/PSUs/Central/state government.
- The tender is liable to be rejected without assigning any reason if complete information is not given there in or if the particulars and data (if any) asked for in the schedule to the tender are not filled in.

2. Award of Contract

The contract will be awarded to the bidder offering **highest monthly Administrative Charges** for utilization of space at Sri Venkateswara College. **The minimum upset price for the premises (canteen) worked out to be Rs 50,250/- monthly @ (67 sqmtr X Rs 750/- per sq mtr).** The last date for submitting the bid is **10th July 2023.**

3. Earnest Money Deposit:

Bidder shall submit Earnest Money Deposit (EMD) for Rs.10,000/- (Ten Thousand only/-) in form of an Account payee Demand Draft in favour of Principal, Sri Venkateswara College, New Delhi.

4. Technical inspection and Performance Evaluation

Sri Venkateswara College reserves its right to carry out a technical inspection and performance evaluation (benchmarking) of the offers made by short listed bidders. This may also include site visit of the current engagement of the bidders.

5. Cancellation of Contract

Sri Venkateswara College reserves the right to cancel the contract/tender process without assigning any reason. However, some of the grounds on which contract can be cancelled are detailed below. (This list is only illustrative and not exhaustive.)



- Serious discrepancy in the provision of the required services by the bidder.
- Breach by the bidder of any of the terms and conditions of the expression of interest.
- Any action by the bidder which is in breach of law or accepted practices in the commercial transactions.
- If the bidder goes into liquidation voluntarily or otherwise.
- Any attempt to influence the decision of the college officials through direct/indirect methods/means.
- Sri Venkateswara College reserves the right to accept or reject any or all the offers either fully or partly without assigning any reasons and is not bound to accept the highest maintenance charges offered, since due weightage shall be given to several factors besides the Commercial bid.

6. Resolution of Disputes

Sri Venkateswara College and the vendor shall make every effort to resolve amicably, by direct informal negotiations, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, Sri Venkateswara College and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution by formal arbitration. The Principal, Sri Venkateswara College shall appoint a sole Arbitrator for the dispute who will not be related to the contract and whose decision shall be final and binding.

7. Licence.

The contractor should provide valid Licence for running Canteen. It shall be the responsibility of the Contractor to secure valid health & sanitation licenses and other such appropriate licenses from the Statutory and other Government organizations as and when needed from time to time. There shall not be any liability of the College in this regard and the contractor shall indemnify the College from any such hassles/ implications etc. The College reserves the right to inspect their licences from time to time, as and when required.

8. Security Deposit / Performance Guarantee

The selected vendor shall submit security deposit amounting to Rs 1,00,000/- (Rupees One Lac Only) in the form of Demand Draft/ NEFT in favour of "Principal, Sri Venkateswara College" which will remain valid till the completion of the contractual obligation. No interest will be paid to the bidder. It will be remain valid for a period of sixty days beyond the date of completion of all contractual obligations of bidder including warranty obligations. On or before the 30th day after the award of the contract will have to submit the performance security by the bidder. (The bank Details as mentioned on the application Form)

9. Jurisdiction

The jurisdiction of the courts shall be Delhi.

10. Income Tax As per Rules

11. Catering Arrangements

The contractor shall provide, inter-alia, the following services in the College canteen on an on-going basis:-

- The contractor shall provide cooking raw materials as per the standard quality certification such as AGMARK and comply with regulations of Food Safety and Standards Authority of India wherever applicable.
- The contractor would also be required to make arrangements for organizing special lunch/dinner/high tea etc. for occasions such as seminars/symposium/conferences/ related activities organized by different departments of College of Delhi, South Campus.
- The contract will be operative for a period of one year from the date of award but it can be extended for another period of two (02) years further by the Sri Venkateswara College on the same

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terms and conditions, if the performance is found satisfactory. That the Second Party will not transfer or assign any part of the license to any other person or Agency.

d. The cleanliness and hygiene of the working and cafeteria area including its surroundings will be the responsibility of the contractor. The contractor will also ensure that the manpower engaged will maintain requisite standards of personal hygiene. All the cafeteria staff including the stewards/bearers will wear distinct uniform and masks. All the staff employed by the contractor will be required to provide medical fitness certificate from time to time.

e. Contractor shall ensure to arrange the cooking fuel, utensils (both cooking & serving), and other materials required for serving. The contractor shall also arrange for standard/better quality cutlery in sufficient amount so that services are not hampered because of this. The college reserves the right to inspect this from time to time.

f. Contractor shall equip the kitchen with cooking stoves, refrigerators, insect repellents and other gadgets required for smooth provision of services in the cafeteria.

g. It will be the responsibility of the contractor for removal and proper disposal of waste material, garbage etc. from the canteen to outside MCD bin.

h. The contractor shall keep adequate stock of cooking materials/food ingredients of acceptable standard at least for one fortnight and he shall procure seasonal vegetables & fruit on daily basis.

i. The water consumption charges shall be payable @ 100/- per month lump sum and electricity charge as per actual (Meter reading) commercial rate is to be paid extra by the canteen Contractor.

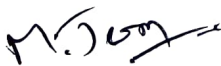
j. That the license shall be absolutely a bare license and anything contained herein shall not be deemed, even by inference, to give any right in law in respect of the said premises to the Second Party in any manner whatsoever. That the First Party authorities shall have the right to terminate the license at any time without assigning any reason thereof.

k. Rate List will be displayed prominently on the notice board of the cafeteria and its constituent units. Menu items would be provided as per the displayed rate list. The canteen committee would constantly monitor quality and price of the items provided.

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l. In the event of the License being revoked or terminated, the Second Party shall pay license fee proportionately and such other charges for the fraction of the current month, up to the date, of such revocation or termination.

m. If the Second Party does not pay the arrears of license fee, water, electricity and security charges or any other dues payable to the First Party, even after the termination of the License, the First Party shall have the lien on all the belongings or the property of the Second Party for the time being in or upon the premises of the First Party. The First Party will have the right to realize the amount due to the College by putting the said belongings to public auction and shall notify the said auction to the Second Party



Mr. M. Jeevan
Convener, Canteen Committee



Principal

SRI VENKATESWARA COLLEGE

University of Delhi

BENITO JUAREZ ROAD
DHAULA KUAN: NEW DELHI 110021

Cost of the Form: **Rs 500/- Non- Refundable)**

Deposit in the Bank account with Name: Principal
A/c no. 136210011005005, Union Bank of India
South Campus Branch S.V.College, ND 110021

Last date for submission
of form 10.07.2023 at 5 PM

Expression of Interest for running the college canteen for the year 2023-24:

1. Name of the Contractor for running Canteen : _____
2. Address for communication of the contractor

Mobile _____
3. Experience (give the particulars of college/
Institutions where the contractor had
Operated During last ten years) please
enclosed certificates. _____

4. If Contract is awarded, how many days you
Require to start the canteen work _____
5. Name of the manager employed for running
the canteen and their particulars with ID _____
6. License details for catering (enclosed copy) _____

7. GST No. _____
8. Adhaar No. _____

Minimum upset price is agreed to me and i shall offering **highest monthly Administrative Charges**(please quote in words & figures) _____

Dated.

(Signature of the contractor with stamp)

Note : Bank receipt of Rs 500/- must be attached with the form if not the form is cancelled.

M. G. J.